



**Auburn Vocational School District
BOARD OF EDUCATION
Minutes of June 1, 2021**

The June 1, 2021 regular meeting of the Auburn Vocational School District was called to order by Mr. Walter at 6:30 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Fazekas	Mr. Miller	Mr. Walter
Mr. Cahill	Mr. Kent	Mr. Paterniti	Mrs. Wheeler
Dr. Culotta	Mr. Klima	Mr. Stefanko	

Administrators: Brian Bontempo, Sherry Williamson and Jeff Slavkovsky

82-21 Approve Agenda and Addendum

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the June 1, 2021 agenda and addendum.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

83-21 Approve Minutes

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to approve the minutes of the April 28, 2021 Special Board Meeting, May 4, 2021 Regular Board Meeting and May 13, 2021 Special Board Meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Public Participation – Suspended

Administrative Report

- Student Harassment Report
- Career & Technical Student Organizations
- Completion Ceremony
- Enrollment Update

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2021 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (See Attachment Item #7)

No Action Required.

84-21 Approve for Unanticipated Transfers and Adjustment of Appropriations

A motion was made by Mr. Miller and seconded by Mrs. Brush to amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2021, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2021.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

85-21 Approve Temporary Appropriations FY21-22

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to approve Temporary Appropriations for FY22 at 85% of the FY21 expenditures. The Permanent Appropriations will be presented to the board for approval at the September 2021 regular board meeting.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

86-21 Approve Financial Services

A motion was made by Mr. Miller and seconded by Mrs. Brush to approve the engagement of Plattenburg Certified Public Accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2021. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,550. (Attachment #10)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

87-21 Approve Closing of Account and Transfer Funds

A motion was made by Mr. Miller and seconded by Mr. Kent to approve the closing of the following inactive funds and transfer to the general fund per AG6610A.

Account	Description	Amount
022-9207	NEO Treasurer's Pf Development Initiative	\$81.22
018-900B	GEA/Lake Youth Led Prevention	\$750.00
019-9008	Ronald McDonald House Charities of NE Ohio	\$532.97
014-904A	Rotary-Internal Service Wellness	\$438.98
014-960A	Senior Activity Account	\$403.51
	TOTAL	\$2,206.68

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

88-21 Approve Donations

A motion was made by Mrs. Brush and seconded by Dr. Culotta to approve the Monetary Donation of \$25,000.00 from Lubrizol Foundation for the First Responder Training Facility.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

89-21 Approve 2021-2022 Scholarship/Competition

A motion was made by Mr. Miller and seconded by Dr. Culotta to approve the following scholarship/competition for the 2021-2022 school year.

The Gene Haas Foundation \$12,000.00

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

90-21 Human Resources

A motion was made by Mrs. Brush and seconded by Mrs. Wheeler to approve employment of the following Personnel items: Amendments, New Employees, Renewals, Supplemental, Substitutes, Separations and Student Intern positions. (Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

91-21 Resolution to Abolish Positons and Suspend Contracts - Reduction in Staff

A motion was made by Mr. Miller and seconded by Dr. Culotta to approve to abolish position and suspend contract - reduction in staff. (Attachment #15)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

92-21 Create Employment Positon for Assessment Center Proctor (s)

A motion was made by Dr. Culotta and seconded by Mrs. Brush to create employment positon of an Assessment Center Proctor (s) for the Adult Education Department.



Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

93-21 Create Employment Position of Director of Aspire & Assessment Center

A motion was made by Mr. Miller and seconded by Mrs. Wheeler to create employment position of Director of Aspire & Assessment Center for the Adult Education Department.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

94-21 Approve 12-Month/260-Day Receptionist MOU

A motion was made by Mr. Kent and seconded by Mrs. Brush to approve the 12-month/260 days receptionist MOU. (Attachment #18)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

95-21 Approve Revisions of Back to School Plan

A motion was made by Mrs. Brush and seconded by Mrs. Wheeler to approve the revisions to the Back to School Plan for the 2020-2021 school year. (Attachment #19)

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

96-21 Approve Business Partnership Affiliation Agreement

A motion was made by Dr. Culotta and seconded by Mr. Paterniti to approve the business partnership affiliation agreement with CNC Performance Products in Bedford Hts., Ohio.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

97-21 Approve Resolution for Sale of Auburn House 7133 Auburn Road, Concord Twp., OH 44077

A motion was made by Mrs. Wheeler and seconded by Mrs. Brush to approve the following:

Whereas, the house on Auburn Road which is partially complete and the law requires a 30-day notice to be published prior to “sale at public auction” (ORC 3313.41), and

Whereas, the minimum bid is established at \$225,000, and;

Therefore, be it resolved the Board of Education directs the Treasurer and the Superintendent to list the property on GovDeals (www.govdeals.com). GovDeals is an approved auction site specifically created for, and dedicated to government and education agencies with their surplus disposition. If the Auburn house does not sell at auction for minimum bid or above, the house will be listed with a realtor.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

**98-21 Approve Resolution for Sale of Auburn Vacant Lot 7123 Auburn Road,
Concord Twp., OH 44077**

A motion was made by Mr. Miller and seconded by Mrs. Brush approve the following:

Whereas, the vacant lot on Auburn Road is complete and the law requires a 30-day notice to be published prior to “sale at public auction” (ORC 3313.41), and

Whereas, the minimum bid is established at \$60,000 for the vacant lot, and;

Therefore, be it resolved the Board of Education directs the Treasurer and the Superintendent to list the property on GovDeals (www.govdeals.com). GovDeals is an approved auction site specifically created for, and dedicated to government and education agencies with their surplus disposition. If the vacant lot does not sell at auction for minimum bid or above, the vacant lot will be listed with a realtor.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Board Policy Resolution – First Reading

I recommend that the Board of Education make the following policy modifications to the Auburn Vocational Board of Education Policy Manual, pursuant to Bylaws 0131, 0131.1, 0171, 0171.1, 0171.2, 0171.3, and applicable policies, guidelines, and laws; the Administration submits to the Auburn Vocational School District Board of Education (“Board”) a first reading of the comprehensive overhaul of all board policies on June 1, 2021, to be adopted by the Board, with any suggested amendments as deemed appropriate, on a second reading on or before June 29, 2021.

Policies are located on the following link: [First Reading Board Policies](#)

No Action Required.



99-21 **Executive Session**

A motion was made by Mr. Miller and seconded by Mrs. Wheeler to recess into executive session at 6:51 p.m. for the following purpose:

- 1.) **Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.**

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

Return to public session at 7:32 p.m.

100-21 **Adjourn**

A motion was made by Mr. Kent and seconded by Dr. Culotta to adjourn the meeting at 7:32 p.m.

Roll Call: **Ayes:** Mrs. Brush, Mr. Cahill, Dr. Culotta, Mr. Fazekas, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Paterniti, Mr. Stefanko, Mr. Walter and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

Treasurer

Board President

**Auburn
Career Center**



Attachment Item #6

Administrative Reports:

- *Student Harassment*
- *Career & Technical Student Organizations*
- *Completion Ceremony Program*



Harassment/Bullying Summary

Type of Harassment	1/2021- 5/2021	8/2020- 12/2020	1/2020- 5/2020	8/2019- 12/2019	1/2019- 5/2019	8/2018- 12/2018	1/2018- 5/2018	8/2017- 12/2017	1/2017- 5/2017	8/2016- 12/2016	1/2016- 6/2016	8/2015 - 12/2015
Bullying- Verbal	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Cyberbullying	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Written	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Physical & Verbal	0	0	0	0	0	0	0	0	0	0	0	0
Bullying - Verbal & Electronic	0	0	0	0	0	0	0	0	2	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
Harassment	1	4	9	8	12	0	4	3	0	2	3	1
TOTAL	1	4	9	8	12	0	4	3	2	2	3	1

Career & Technical Student Organizations (CTSO's)

2020-2021

DECA ~ Regional Competition (Marketing & Business Applications Program)

Student Name	District	Grade	Category	Placement
Anthony Simiele	Chardon	Senior	Hospitality & Tourism-Selling	2 nd Place
Tino Molina	Harvey	Junior	Accounting Applications	2 nd Place
Jeremy Adkins	Madison	Junior	Principles of Finance	2 nd Place
KayJuan Martin	Harvey	Junior	Personal Financial Literacy	2 nd Place
Ryan Bass	iSTEM	Junior	Start-Up Business Plan	1 st Place
Jared Sundbom	Riverside	Junior	Start Up Business Plan (Team)	2 nd Place
Jacob Tomba	Riverside	Junior		
Arath Torres	Riverside	Junior		
Ben Combs	Riverside	Junior	Integrated Marketing Campaign-Event	1 st Place

SkillsUSA ~ Regional Competition

Student Name	District	Grade	Program	Category	Placement
Cassidy Glasier	iSTEM	Senior	Interactive Multimedia Technology	Photography	Gold
Nicole Cindric	Berkshire	Junior	Architecture Project Management	Architectural Drafting	Gold
Chase Radmore	Riverside	Junior	Automotive Collision Repair	Collision Repair Technology	Gold
Christine Masten	Wickliffe	Senior	Cosmetology	Nail Care	Gold
Kannon Barcikowski	Online School	Senior	Construction	TeamWorks	Gold
Patrick Frato	Kirtland	Junior	Construction		
Edward Klein	Riverside	Junior	Construction		
Samuel Starr	Berkshire	Senior	Construction		
Piper Kanchok	Riverside	Junior	Criminal Justice	Crime Scene Investigation	Silver
Alexis Radcliffe	Riverside	Junior	Criminal Justice		
Olivia Brosch	Chardon	Junior	Criminal Justice		
Taylor Menough	Madison	Senior	Allied Health Technology	Medical Terminology	Bronze
Luke Maclin	Riverside	Junior	Criminal Justice	Criminal Justice	Bronze
Yisel Flores- Rangel	Harvey	Senior	Patient Care Technician	Nurse Assisting	Bronze
Brandon Paroff	Riverside	Junior	Computer Networking	Information Service Technology	Bronze
Mark Svigel	Kirtland	Senior	Electrical Engineering Prep	Electrical Construction Wiring	Bronze

FCCLA ~ State Competition

Student Name	District	Grade	Program	Category	Placement
Pierce Boyd+	Kirtland	Junior	Culinary Arts		
Savannah Bryant+	Chardon	Junior	Culinary Arts	Culinary Team	Silver & 1 st Place Overall
Anthony Logarusic+	iSTEM	Junior	Culinary Arts		
Charlotte Kurtz+	Chardon	Junior	Architecture Project Management		
Mia Pizzi+	Fairport	Junior	Architecture Project Management	Interior Design	Gold & 1 st Place Overall
Lorena Ramirez-Palomino+	Riverside	Junior	Architecture Project Management		
Xander Rose	Cardinal	Junior	Culinary Arts	Pastry Tray	Silver
Faith Aldridge+	Berkshire	Junior	Culinary Arts	Sports Nutrition	Silver & 2 nd Place Overall
Brendan Webster+	Riverside	Senior	Culinary Arts	Culinary Math	Gold & 2 nd Place Overall
Givany Ramirez	Fairport	Senior	Culinary Arts	Culinary Math	Silver & 3 rd Place Overall
Ashley Airey	West Geauga	Senior	Culinary Arts	Decorated Cake	Silver
Lawrence Alston-Hoopes	Cardinal	Senior	Culinary Arts	Garde Manger	Silver & 3 rd Place Overall
Jared Bennett	Madison	Senior	Culinary Arts	Garde Manger	Bronze
Amia Martorano+	OVA	Senior	Culinary Arts	Hospitality, Recreation & Tourism	Silver & 1 st Place Overall
Kylee Floyd	Kirtland	Senior	Culinary Arts	Pastry Tray	Bronze

+ Headed to Nationals

Educator Rising ~ State Competition - Teaching Professions Pathway

Student Name	District	Grade	Grade	Category	Placement
Celina Johnson+	Cardinal	Senior	Senior	Children's Literature K-3	4 th Place
Lily Wittie	Riverside	Junior	Junior	Exploring Non-core Subject Teaching Careers	Top Ten in State
Nora Urban	Fairport	Junior	Junior		
Amyah Hunt	Madison	Junior	Junior	Children's Literature Pre-K	Top Ten in State
Taylor Anderson	Kenston	Senior	Senior		
Carnille Abbott	Riverside	Senior	Senior	Children's Literature Pre-K	Top Ten in State
Isabel Andras	Kentson	Senior	Senior		
Natalie Dernier	Riverside	Senior	Senior	Interactive Bulletin Board Contest	Bronze

+ Headed to Nationals

SkillsUSA ~ State Competition

Student Name	District	Grade	Program	Category	Placement
Conner Vieira	iSTEM	Junior	Computer Network Technology		
Johnathan Loftus	Riverside	Junior	Computer Network Technology	Cyber Security	Gold
Trinity Sebald	Cardinal	Junior	Patent Care Technician	Customer Service	Silver
Brandon Paroff	Riverside	Junior	Computer Network Technology	Information Services Technology	Silver

Auburn Career Center

Board of Education

Mr. Erik Walter President
Dr. Susan Culotta Vice President
Mrs. Jean Brush Member
Mr. Kenneth Cahill Member
Mr. Tom Fazekas Member
Mr. Geoffrey Kent Member
Mr. Ken Klima Member
Mr. Roger Miller Member
Mr. CJ Paterniti Member
Mr. Paul Stefanko Member
Mrs. Mary Wheeler Member

Administration

Dr. Brian Bontempo Superintendent
Mrs. Sherry Williamson Treasurer
Mr. Jeffrey Slavkovsky Executive Director of
Career Technical Education
Mrs. Dee Stark Director of Curriculum and
Instruction
Mr. Chris Mitchell Director of High School
Mrs. Michelle Rodewald Director of Adult Workforce
Education & Business
Partnerships
Mr. Dave Cowen Coordinator of Internships
and Adult Programs



440-357-7542 | www.auburncc.org

8140 Auburn Rd., Concord Twp., OH 44077

Auburn Career Center

Completion Ceremony

**May 25th and 26th,
2021**

Auburn Support Staff

Mission Statement

Auburn Career Center provides an innovative career and technical education that empowers all learners to excel in the emerging workplace and enrich their community.

**Thank you to the
school board members,
Auburn teachers,
administrators, staff,
participating schools,
business and industry
partners, parents,
family and friends
for supporting our
students!**

Mrs. Stacy Allen	Workforce Readiness Coordinator
Ms. Erica Anderson	Administrative Assistant
Mr. Joe Atwell	Maintenance Supervisor
Ms. Dorothy Bentley	Intervention Specialist
Ms. Kaitlin Boyd	School Counselor
Ms. Jessica Brown	District Receptionist
Mrs. Dawn Bubonic	Marketing & Public Relations
Mrs. Diane Buchs	Administrative Assistant
Mrs. Beth Cueni	Technology Literacy Instructor
Mr. Gregg Evans	Intervention Specialist
Mr. Mike Franko	Maintenance
Ms. Kelley Golinar	EMIS/Infinite Campus Coordinator
Mrs. Barb Gordon	Enrollment Specialist
Mr. Christopher Hastings	Intervention Specialist
Mrs. Shelby Kaminski	VOSE Coordinator
Mrs. Nanci Kasten	English Instructor
Mrs. Leslie Machuta	Administrative Assistant
Mrs. Sanja Medved	Cafeteria Supervisor
Dr. Sarah Noble	School Counselor
Mrs. Robin Nunes	English Instructor
Ms. Roberta Patton	Cafeteria Assistant
Deputy Mike Reed	School Resource Officer
Mr. Phil Stropkey	Maintenance
Mrs. Carol Szoka	Administrative Assistant
Ms. Cayley Volpin	Career Development/Enrollment Specialist
Mrs. Stephanie Wiencek	Career Assessment/Intervention Specialist
Ms. Sara Wild	Cafeteria Assistant

Madison Ostojic, KE*◊
Xander Pertz, RI*◊
Leslie Ramirez-Morales, HA*
Paige Revak, HS◊
Daynah Riel, FA
Abigail Sanker, CH
Aalyah Sayer, RI
Nora Spangenberg, BE◊
Karlee Stevens, BE*

Plant, Turf and Landscape Management

Mr. Dave Richards
Mr. Larry Brown

Shayla Grimmer, BE
Annelise Holbert, HS*◊
Raymond Johnson, BE
Grace Kimpton, KE*◊
Anthony Narducci, MA◊
Tanner O'Brien, CA◊
Camden Weidenaar, HS
Garrett Young, PE

Teaching Professions Pathway

Mrs. Jane Metrisin
Camille Abbott, RI*◊
Taylor Anderson, KE◊
Isabel Andras, KE◊
Noah Baker, FA
Deborah Bennington, KE◊
Denis Cervantes Ramirez, PE
Natalie Dernier, RI◊
Mary Flanigan, HS*
Celina Johnson, CA

Welding

Mr. Jared Rogge

Jack Arnold, HS◊
Brian Brent, BE*
Michael Condon Jr., RI
Dylan Freiberg, CA
Nicholas Hrwatzki
Jakob Kealoha, RI◊
Benjamin Kimpton, KE
Dillon Martin, BE◊
Nathan McInerney, BE◊
Christian Nelson, FA◊
Andrew Parker, BE
Bernard Pettyjohn, CH
Joseph Russell, BE◊
Jacob Schueren, KI◊
Justyn Slivka, BE
Jack Sparent, RI
Paul Stayner, KE
Gavin Strauss, RI
Zachary Tierno, RI
Joshua Tribuzzo, BE◊



Auburn Career Center Presentation Center
May 25 and 26, 2021

Program

Procession
Welcome
National Anthem
Opening Remarks
Awards
Scholarships
Presentation of Classes
Closing



**Knowledge for
the new economy.**
**Ready.
Go!**

AWARDS

Perfect Attendance for One Year

Perfect Attendance for Two Years

Award of Excellence

Presidential Award

Best Overall Portfolio

Henry LaMuth Outstanding CTE Student

SCHOLARSHIPS

CATA Scholarship

Betty Dennis Memorial Medical Scholarship

Mildred Dennis Teacher Education Scholarship

Francis Kincaid Cosmetology Scholarship

Chagrin Valley Rotary Scholarship

Gene HAAS Machining Technology Scholarship

Kenston Arts Scholarship

Medical Mutual Scholarship

One Life Scholarship

Interactive Multimedia Technology

Mr. Rodney Kozar

Baylei Ciminello, CA

Elliot Dressel, KI◇

Brandon Israel Elias Pacheco, MA

Cassidy Glasier, ISTEM*◇

Zoey Grandstaff, RI*◇

Destiny Hummel, RI◇

David Keough, BE

Gabriella Nobilio, FA

Kerrine Piekarski, WG*◇

Elizabeth Sounik, BE

Gage Spehar, KE◇

Madison Zajaczkowski, BE

Internet Programming and Development

Mr. Jason Gardner

Arthuray DiSanto, ISTEM

Michael Furda III, BE◇

Alexander Gunkel, MA

Hans Halfwassen, BE◇

Liam McGee, BE◇

Michael Moorhead, PE◇

Evan Mueller, CH◇

Ernesto Rodriguez Jr., FA

Landon Socha, MA

Mechanical Technology Applications

Mr. Ron Beech

Jared Heinz, MA

Nicholas Janecek, CH

Zoran Jankovic II, BE

Nicholas Kostur, RI◇

Edward Kukla III, MA

Dylan McDaniel, RI

Owen Myers, CH

William Ogrinc, CH

Matthew Oravec, FA*◇

Alexander Yehl, CH

Mobile Applications and Technology

Mrs. Laura Ciszewski

Akira Agawa, HA

Jesse Bennett, MA

Kathleen Bonne, KE

Thomas Combs, MA*◇

Devin Donley, RI◇

Alex Fellingner, KI◇

Hayden Henderlich, MA

Landry Pengov, WG◇

Nick Phillips III, ISTEM*◇

Aaron Pohto Jr., WI*◇

Aidan Sayre, BE

Patient Care Technician

Ms. Christine Tredent

Kayla Carter, KE

Angelina Castro, KE

Valeria Estrada, HA

Yisel Flores-Rangel, HA

Alexis Lavin, RI*◇

Mackenzie Marmolejo, HA

Kelsie McCandless, MA

Lizette Mendoza-Padilla, RI*◇

Jesus Moreno, FA◇

Brooke Murfello, CA*

Culinary Arts

Mrs. Amy Ryan

Ashley Airey, WG◊
Lawrence Alston-Hoopas, CA*
Jared Bennett, MA
Eboni Dunn, MA
Kylee Floyd, KI
Jayden Gilkerson, HA*◊
Kyle Golding, MA
Guadalupe Hernandez, MA*
David Layne, FA◊
Amia Martorana, OVA*◊
Courtney Meyer, CH
Jessica Ramirez, MA
Giovany Ramirez Corrales, FA
Brendan Webster, RI
Alissa Zepeda, OVA

Electrical Engineering Prep

Mr. Keith Conn

Nathan Acierno, MA◊
Vince Blackburn, RI◊
Jack Cattani, RI◊
Colin Drake, ME◊
Thomas George, CH◊
Aidan Marsh, KI◊
John Meeker Jr., ME
Kyle Nugent, CH
Benjamin Perry, CH◊
Mark Svigel, KI
Alexander Tomba III, RI*◊
Joseph Vittek, BE
Gaven Wallace, MA
Cayden Ward, HA

Emergency Medical Services

Capt. John Blauch

Ashley Brilla, BE◊
Amaya Czaplicki, BE
Tierny DeGidio, FA◊
Delayne DiFranco, CH
Kaitlyn Dobay, CH◊
Lacie Hamrick, PE
Faith Hendershot, RI◊
Ashlie Jones, RI
Robert Kosie, CH◊
Samantha Lombardo, PE
Bianca Ramos, BE
Jack Schneider, CH◊
Victoria Vannoy, BE◊
Autumn Ward, BE*

HVAC

Mr. Wayne Reed

Joseph Avalos, RI
Cameron Caldwell, RI
Dylan Cutright, MA
Samir Dardir, RI
Dylan Friend, CH
Anthony Gencarelli, KI
Nicklaus George, RI
Owen Kingery, CH
Matthew Majkowski, KE
Brandon Marn, CH
Arthur Moore Jr., RI
Juan Murillo Diaz, HA
Brayden Nagy, RI
Donathan Quintana, MA

Senior Option—One Year Only

Dominic Knesebeck, FA - ACR
Austin McCourt, MA - ACR
Owen Rossi, RI - ACR
Mikaylah Cave, RI - PCT
David Belfi, RI - PTLM
Colin Conway, RI - PTLM
Shareef Clayton, HA - PWT
Austen Fry, CH - PWT
MacKinnon Love, CH - PWT
Aaron Tobin, BE - PWT
Cameron Toth, KE- PWT

Advanced Manufacturing

Mr. Terry Colescott

Brandon Catley, BE
Gavin Cueni, RI
Thomas Jackson, PE
Caleb Jones, FA*◊
Daniel Meznarich, RI
Simon Ogrinc, CH
Jesus Olvera, HA
Luke Reed, HS
Westley Smith, CH
Scott Statzer, CH
John Stegh II, CH
Josue Vargas-Perez, HA
Lee Ward, BE
Gabriel Wolf, CH

Allied Health Technology

Mrs. Stacey Yarnell

Catherine Becker, ISTEM*◊
Arionna Carter, HA*◊

Angela Caswell, RI*◊
Hemi Cravalho, BE
Ashley Fornes, HA*◊
Isabel Hernandez, HA*
Madison Hovlik, RI
Angelina Lamendola, BE
Taylor Menough, MA*
Elizabeth Morse, RI
Laiza Pacheco, HA
Jesus De Nazaret Pacheco-
Lazaro, HA
Dana Shale, BE

Architecture Project Management

Mr. Dennis Harvey

John Burkholder Jr., CA*
Tyreek Hurst, KI◊
Natalie Rutledge, CA◊
Diana Shale, BE◊
Alexander Zaccarine, CH*◊

Automotive Collision Repair

Mr. Justin Bruno

Chase Anderson, OHDELA
Julio Becerra, FA
Elizabeth Cerreto, MA
Adrian Cortes-Gomez, HA
Christian Fierro, HA
Ian Hotchkiss, BE
Dillon Johnson, PE
Shana Justice, ISTEM
Andrew Lepard, HS*◊

Jaylyn Norris, MA
Jesus Saldana Soto, PE
Tyler Swartz, HA
Mason Sweigert, BE◊

Automotive Technology

Mr. Tom Welk

Kian Bishop, KE
Thomas Blanton, FA
John Broski Jr., RI
Autumn Davis, WG
Daniel Dubin, KE
Gavin Ellinger, RI
Matthew Kloski, CH*
Drew Kutscher, KI
Andrew Lawson, BE
Matthew Lewis, AGAPE
Evan McGovern, KI
Nathan Poitras, MA
Brian Poole Jr., HA
Jose Porras, ISTEM
Alexander Reed, CH
Jo'Lontee Robinson, RI
Colin Thompson, RI
Alexander Tilk, RI

Business Management Technology

Mrs. Angela Nelson

Iris Alvizo, HA*◊
Le'Onna Arrington, HA
Ann Marie Evans, CH◊
Madeline Kotowski, BE◊

Kyle Kovach, RI
Danna Lazaro, HA
Paris Martin, HA
Katerina Nichols, CA◊
Jacob Padilla, HA
Caitlin Perez-Marquez, HA
Asianna Raimey, HA
Anthony Simiele, CH◊
Anthony Williams, WG

Computer Networking Technology

Mr. Darrin Spondike

Tanner Catley, BE
Matthew Harris, RI
Fay Holden, ISTEM
Sutten Hughes, RI
Christopher Hunt, FA
Nicholas Padilla, HA
Kamron Saba, MA*
Joshua Safick, FA*◊
Jax Yalanty, BE
Henry Yoder, HS*◊

Construction

Mr. Bob Hill

Mr. Corey DiRocco

Kannon Barcikowski, OCA◊
Tyler Clasing, FA
Justin Fakadej, KE
Patrick Frato, KI◊
Max Hunziker, CH
Collin Jernejcic, KI

Edward Klein, RI◊
Lucas Leggett, BE◊
Jonathan Malave, MA◊
Brent Moore, RI
Evan Simicevic, CH
Aiden Slapnicker, CH
Samuel Starr, BE◊
Ian Temple, CH
Anthony Tramte, CH

Cosmetology - A

Ms. Brandi Holland

Selena Charrette, RI*
Arianna Colagiovanni, HS
Dehvia Douglas, HA
Samantha Habat, ME
Jordyn Paneto, KI*
Isaura Reynoso, FA
Drennan Robishaw, MA
Isabella Rush, ME
Tashiana Shepherd, EU
Emily Skytta, CA*◊
Silvano Stillisano, RI

Cosmetology - B

Mrs. Justine Malvicino

Nyaira Bacchus, EU◊
Gianna Ballard, HA◊
Serenity Black, EU
Alyssa Burnsworth, RI◊
Jada Dennis, EU
Sophia Garbaloff, MA◊
Tierra Long, HA

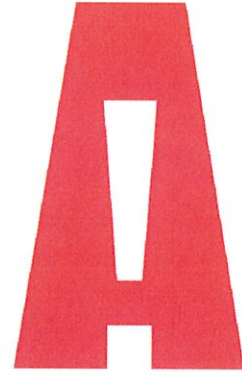
Christine Masten, WI*◊
Jennifer Pacheco, HA
Michelle Pannetti, HS
Fernanda Patlan-Moscosa, HA
Caitlyn Petti, RI
Timber Quay, KE
Amiya Reyes-Rhodes, KE
Brooke Schiele, RI
Haley Smith, FA
Harlee Valvoda, BE◊
Megan Yarborough, KI

Criminal Justice and Security

Commander Scott Sitz

Otto Abel, RI◊
Bridget Barkan, KE
Parker Campbell, HS*◊
Corin Cody, MA*
Vincent DiGeronimo, CH◊
David Flores, FA
Rachel Galvan-Lopez, HA◊
Faith Koran, FA◊
Grace Large, CH◊
Aydreana Morgan, HA◊
Dominic Osborne, MA◊
Katarina Schneider, CH*
Caleb Schultz, MA*◊
Allana Smrdel, ISTEM
William Springer, KI◊
Jonah Tuscano, CH◊

**Auburn
Career Center**



Attachment Item #7

Render Financial Reports

Auburn Career Center
Bank Reconciliation
April 30, 2021

Dollar Bank - Main Depository	\$ 8,978,928.78
Huntington	\$ 55,284.75
O/S checks - a/p	\$ (27,731.12)
O/S checks - p/r	\$ (78.00)
Payroll Accum (O/S)-Checks NI	\$ (338.32)
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	9,006,603.09
Health Care Deductible Pool - Dollar	\$ 11,424.57
Flexible Spending Account - Dollar	\$ 10,267.64
Star Ohio	\$ 107,537.23
Net Available Cash	\$ 9,135,832.53
Investments:	
Wells Fargo Financial	\$ 2,471,369.30
Total Investments	\$ 2,471,369.30
Balance per bank	\$ 11,607,201.83
Balance per books	\$ 11,609,941.56
+/- FSA Monthly Deduction Adjustment	\$ (2,739.73)
	\$ 0.00

Investments Report

Institution	Amount
Wells Fargo	\$ 2,471,369.30

AUBURN VOCATIONAL SCHOOL DISTR Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
Code 001 GENERAL	\$ 9,438,465.28	\$ 251,671.05	\$ 9,690,136.33	\$ 6,739,562.27	\$ 619,349.35	\$ 798,559.36	\$ 2,152,014.70
Code 002 BOND RETIREMENT							
Code 004 BUILDING	\$ 614,496.00	\$ 0.00	\$ 614,496.00	\$ 64,702.55	\$ 0.00	\$ 0.00	\$ 549,793.45
Code 006 FOOD SERVICE	\$ 1,433,084.10	\$ 0.00	\$ 1,433,084.10	\$ 126,938.02	\$ 24,250.00	\$ 1,233,962.00	\$ 72,184.08
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 157,500.00	\$ 0.00	\$ 157,500.00	\$ 128,363.72	\$ 10,014.14	\$ 18,017.00	\$ 11,119.28
Code 011 ROTARY-SPECIAL SERVICES	\$ 21,809.85	\$ 0.00	\$ 21,809.85	\$ 3,097.03	\$ 0.00	\$ 0.00	\$ 18,712.82
Code 012 ADULT EDUCATION	\$ 3,072.53	\$ 0.00	\$ 3,072.53	\$ 2,159.74	\$ 38.85	\$ 4,184.34	\$ (3,271.55)
Code 014 ROTARY-INTERNAL SERVICES	\$ 1,642,454.24	\$ 17,874.37	\$ 1,660,328.61	\$ 1,138,158.58	\$ 115,755.91	\$ 143,785.01	\$ 378,385.02
Code 018 PUBLIC SCHOOL SUPPORT	\$ 1,724.57	\$ 332.43	\$ 2,057.00	\$ 419.99	\$ 0.00	\$ 1,500.00	\$ 137.01
Code 019 OTHER GRANT	\$ 67,622.71	\$ 659.50	\$ 68,282.21	\$ 25,769.77	\$ 1,194.00	\$ 14,242.55	\$ 28,269.89
Code 022 DISTRICT AGENCY	\$ 29,974.53	\$ 13,465.12	\$ 43,439.65	\$ 20,901.37	\$ 4,589.85	\$ 3,030.18	\$ 19,508.10
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 10,404.76	\$ 3,500.00	\$ 13,904.76	\$ 1,500.00	\$ 0.00	\$ 1,000.00	\$ 11,404.76
Code 070 CAPITAL PROJECTS	\$ 35,873.49	\$ 0.00	\$ 35,873.49	\$ 32,001.04	\$ 4,244.59	\$ 11,423.45	\$ (7,551.00)
Code 200 STUDENT MANAGED ACTIVITY	\$ 822.19	\$ 658,520.13	\$ 659,342.32	\$ 642,552.31	\$ (3,178.89)	\$ 34,124.03	\$ (17,334.02)
Code 467 Student Wellness and Success Fund	\$ 94,164.34	\$ 8,749.89	\$ 102,914.23	\$ 38,631.32	\$ 3,470.17	\$ 11,603.28	\$ 52,679.63
Code 499 MISCELLANEOUS STATE GRANT FUND	\$ 50,000.00	\$ 1,280.00	\$ 51,280.00	\$ 11,360.00	\$ 1,280.00	\$ 16,160.00	\$ 23,760.00
Code 501 ADULT BASIC EDUCATION	\$ 0.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 0.00	\$ 0.00	\$ 0.00
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	\$ 409,074.50	\$ 8,504.73	\$ 417,579.23	\$ 225,270.66	\$ 20,936.56	\$ 35,470.11	\$ 156,838.46
	\$ 73,035.49	\$ 0.00	\$ 73,035.49	\$ 63,128.67	\$ 2,060.61	\$ 9,906.82	\$ 0.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
Code 510 CORONA VIRUS RELIEF FUND							
	\$ 48,901.44	\$ 0.00	\$ 48,901.44	\$ 66,373.44	\$ 0.00	\$ 0.00	\$ (17,472.00)
Code 524 VOC ED: CARL D. PERKINS - 1984							
	\$ 382,766.75	\$ 207,399.31	\$ 590,166.06	\$ 637,845.62	\$ 9,889.93	\$ 100,614.04	\$ (148,293.60)
Code 599 MISCELLANEOUS FED. GRANT FUND							
	\$ 23,679.40	\$ 0.00	\$ 23,679.40	\$ 481,509.11	\$ 32,220.89	\$ 42,707.03	\$ (500,536.74)
Grand Total	\$ 14,538,926.17	\$ 1,174,456.53	\$ 15,713,382.70	\$ 10,452,745.21	\$ 846,115.96	\$ 2,480,289.20	\$ 2,780,348.29

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 001 GENERAL								
Code 002 BOND RETIREMENT	\$ 6,475,522.97	\$ 669,415.72	\$ 9,805,093.77	\$ 619,349.35	\$ 6,739,562.27	\$ 9,541,054.47	\$ 798,559.36	\$ 8,742,495.11
Code 004 BUILDING	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 64,702.55	\$ (64,702.55)	\$ 0.00	\$ (64,702.55)
Code 006 FOOD SERVICE	\$ 79,194.40	\$ 10,388.97	\$ 1,353,889.70	\$ 24,250.00	\$ 126,938.02	\$ 1,306,146.08	\$ 1,233,962.00	\$ 72,184.08
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 0.00	\$ 15,268.58	\$ 122,032.67	\$ 10,014.14	\$ 128,363.72	\$ (6,331.05)	\$ 18,017.00	\$ (24,348.05)
Code 011 ROTARY-SPECIAL SERVICES	\$ 12,325.10	\$ 1,125.00	\$ 9,484.75	\$ 0.00	\$ 3,097.03	\$ 18,712.82	\$ 0.00	\$ 18,712.82
Code 012 ADULT EDUCATION	\$ 0.00	\$ 215.50	\$ 3,072.58	\$ 38.85	\$ 2,159.74	\$ 912.84	\$ 4,184.34	\$ (3,271.50)
Code 014 ROTARY-INTERNAL SERVICES	\$ 172,903.61	\$ 201,368.75	\$ 1,587,076.73	\$ 115,755.91	\$ 1,138,158.58	\$ 621,821.76	\$ 143,785.01	\$ 478,036.75
Code 018 PUBLIC SCHOOL SUPPORT	\$ 1,936.30	\$ 3.62	\$ 120.70	\$ 0.00	\$ 419.99	\$ 1,637.01	\$ 1,500.00	\$ 137.01
Code 019 OTHER GRANT	\$ 13,004.21	\$ 0.00	\$ 55,278.00	\$ 1,194.00	\$ 25,769.77	\$ 42,512.44	\$ 14,242.55	\$ 28,269.89
Code 022 DISTRICT AGENCY	\$ 43,439.65	\$ 0.00	\$ 14,500.00	\$ 4,589.85	\$ 20,901.37	\$ 37,038.28	\$ 3,030.18	\$ 34,008.10
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 11,804.76	\$ 0.00	\$ 2,100.00	\$ 0.00	\$ 1,500.00	\$ 12,404.76	\$ 1,000.00	\$ 11,404.76
Code 070 CAPITAL PROJECTS	\$ 11,220.40	\$ 0.00	\$ 42,471.73	\$ 4,244.59	\$ 32,001.04	\$ 21,691.09	\$ 11,423.45	\$ 10,267.64
Code 200 STUDENT MANAGED ACTIVITY	\$ 659,342.32	\$ 0.00	\$ 0.00	\$ (3,178.89)	\$ 642,552.31	\$ 16,790.01	\$ 34,124.03	\$ (17,334.02)
Code 451 DATA COMMUNICATION FUND	\$ 73,216.33	\$ 19,854.75	\$ 29,697.90	\$ 3,470.17	\$ 38,631.32	\$ 64,282.91	\$ 11,603.28	\$ 52,679.63
Code 467 Student Wellness and Success Fund	\$ 0.00	\$ (1,800.00)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Code 499 MISCELLANEOUS STATE GRANT FUND	\$ 1,280.00	\$ 0.00	\$ 68,658.68	\$ 1,280.00	\$ 11,360.00	\$ 58,578.68	\$ 16,160.00	\$ 42,418.68
Code 501 ADULT BASIC EDUCATION	\$ 2,500.00	\$ 0.00	\$ 2,500.00	\$ 0.00	\$ 2,500.00	\$ 2,500.00	\$ 0.00	\$ 2,500.00
	\$ 8,504.73	\$ 21,825.49	\$ 195,829.37	\$ 20,936.56	\$ 225,270.66	\$ (20,936.56)	\$ 35,470.11	\$ (56,406.67)

AUBURN VOCATIONAL SCHOOL DISTR Monthly Cash Summary Report

	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND								
Code 510 CORONA VIRUS RELIEF FUND	\$ 0.00	\$ 0.00	\$ 61,068.06	\$ 2,060.61	\$ 63,128.67	\$ (2,060.61)	\$ 9,906.82	\$ (11,967.43)
Code 524 VOC ED: CARL D. PERKINS - 1984	\$ 0.00	\$ 0.00	\$ 66,373.44	\$ 0.00	\$ 66,373.44	\$ 0.00	\$ 0.00	\$ 0.00
Code 599 MISCELLANEOUS FED. GRANT FUND	\$ 207,399.31	\$ 12,437.00	\$ 420,556.38	\$ 9,889.93	\$ 637,845.62	\$ (9,889.93)	\$ 100,614.04	\$ (110,503.97)
	\$ 23,679.40	\$ 35,605.52	\$ 425,608.82	\$ 32,220.89	\$ 481,509.11	\$ (32,220.89)	\$ 42,707.03	\$ (74,927.92)
Grand Total	\$ 7,797,273.49	\$ 985,708.90	\$ 14,265,413.28	\$ 846,115.96	\$ 10,452,745.21	\$ 11,609,941.56	\$ 2,480,289.20	\$ 9,129,652.36

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
Type: ACCOUNTS_PAYABLE										
Default Payment Type: Check										
27869	54625	ACCOUNTS_PA	Check	4/5/2021	CIARA ARNOLD	41511	RECONCILED	4/19/2021		\$ 747.19
	YABLE									
27877	54626	ACCOUNTS_PA	Check	4/5/2021	NEW DAIRY	42186	RECONCILED	4/8/2021		565.55
	YABLE				OPCO,					
27857	54627	ACCOUNTS_PA	Check	4/5/2021	OHIO ACTE	682	RECONCILED	4/12/2021		50.00
	YABLE									
27867	54628	ACCOUNTS_PA	Check	4/5/2021	SYSCO FOOD	8412	RECONCILED	4/7/2021		1,571.26
	YABLE				SERVICES OF					
27884	54629	ACCOUNTS_PA	Check	4/5/2021	JOSHEN PAPER	7024	RECONCILED	4/8/2021		290.74
	YABLE				& PACKAGING					
27854	54630	ACCOUNTS_PA	Check	4/5/2021	GORDON FOOD	8479	RECONCILED	4/8/2021		831.09
	YABLE				SERVICE					
27880	54631	ACCOUNTS_PA	Check	4/5/2021	AUBURN	499	RECONCILED	4/7/2021		8.50
	YABLE				CAREER					
					CENTER					
27883	54632	ACCOUNTS_PA	Check	4/5/2021	STATE	12272	RECONCILED	4/12/2021		60.00
	YABLE				CLEANING					
27871	54633	ACCOUNTS_PA	Check	4/5/2021	LORAIN CTY	13647	RECONCILED	4/14/2021		502.00
	YABLE				COMMUNITY					
					COLLEGE					
27852	54634	ACCOUNTS_PA	Check	4/5/2021	CINTAS	532	RECONCILED	4/8/2021		199.60
	YABLE				CORPORATION					
27881	54635	ACCOUNTS_PA	Check	4/5/2021	BURMAX	482	RECONCILED	4/9/2021		279.20
	YABLE				COMPANY, INC.					
27861	54636	ACCOUNTS_PA	Check	4/5/2021	ENGINEERICA	41916	RECONCILED	4/8/2021		990.00
	YABLE				SYSTEMS, INC					
27879	54637	ACCOUNTS_PA	Check	4/5/2021	LEE'S	13927	RECONCILED	4/12/2021		187.50
	YABLE				MACHINERY					
27875	54638	ACCOUNTS_PA	Check	4/5/2021	ULINE	12731	RECONCILED	4/9/2021		236.55
	YABLE									
27870	54639	ACCOUNTS_PA	Check	4/5/2021	TECHSOURCE	41380	RECONCILED	4/9/2021		8,364.64
	YABLE				TOOLS INC					
27856	54640	ACCOUNTS_PA	Check	4/5/2021	STS	41552	RECONCILED	4/12/2021		10,705.00
	YABLE				EDUCATION					
27885	54641	ACCOUNTS_PA	Check	4/5/2021	CENGAGE	10328	RECONCILED	4/8/2021		1,157.52
	YABLE				LEARNING					
27859	54642	ACCOUNTS_PA	Check	4/5/2021	OHIO FCCLA	2745	RECONCILED	4/15/2021		300.00
	YABLE									
27873	54643	ACCOUNTS_PA	Check	4/5/2021	GRAINGER	466	RECONCILED	4/7/2021		396.60
	YABLE									
27868	54644	ACCOUNTS_PA	Check	4/5/2021	ATLANTIC	42301	RECONCILED	4/9/2021		3,009.60
	YABLE				EMERGENCY					
					SOLUTIONS					
					INC					

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27863	54645	ACCOUNTS_PA YABLE	Check	4/5/2021	TIME WARNER CABLE - NORTHEAST	13042	RECONCILED	4/28/2021		\$ 77.17
27878	54646	ACCOUNTS_PA YABLE	Check	4/5/2021	ELBER SUPPLY	41457	RECONCILED	4/8/2021		98.65
27864	54647	ACCOUNTS_PA YABLE	Check	4/5/2021	JOHN D. PREUER & ASSOCIATES	7053	RECONCILED	4/12/2021		1,776.92
27862	54648	ACCOUNTS_PA YABLE	Check	4/5/2021	ILLUMINATING COMPANY	925	RECONCILED	4/8/2021		20,067.95
27853	54649	ACCOUNTS_PA YABLE	Check	4/5/2021	VIVIANI FAMILY LIMITED	11774	RECONCILED	4/6/2021		1,698.85
27882	54650	ACCOUNTS_PA YABLE	Check	4/5/2021	ACTIVE PLUMBING SUPPLY CO. JOHNSTONE SUPPLY	304	RECONCILED	4/6/2021		20.22
27874	54651	ACCOUNTS_PA YABLE	Check	4/5/2021	LBL PRINTING	13078	RECONCILED	4/6/2021		76.20
27865	54652	ACCOUNTS_PA YABLE	Check	4/5/2021	R.E. MICHEL COMPANY INC	13500	RECONCILED	4/6/2021		7,751.60
27872	54653	ACCOUNTS_PA YABLE	Check	4/5/2021	ESC OF THE WESTERN RESERVE	12295	RECONCILED	4/6/2021		191.50
27876	54654	ACCOUNTS_PA YABLE	Check	4/5/2021	CRILE ROAD HARDWARE	41901	RECONCILED	4/6/2021		11,313.62
27858	54655	ACCOUNTS_PA YABLE	Check	4/5/2021	POCKET NURSE ENTERPRISES, INC, INC	551	RECONCILED	4/6/2021		178.08
27855	54656	ACCOUNTS_PA YABLE	Check	4/5/2021	JASON GARDNER	10331	RECONCILED	4/6/2021		1,508.79
27860	54657	ACCOUNTS_PA YABLE	Check	4/5/2021	KAREN HOWELL	11806	RECONCILED	4/6/2021		21.44
27866	54658	ACCOUNTS_PA YABLE	Check	4/5/2021	ART&T	41820	RECONCILED	4/6/2021		16.80
27913	54665	ACCOUNTS_PA YABLE	Check	4/13/2021	CHARDON OIL CO.	171	RECONCILED	4/19/2021		924.14
27929	54666	ACCOUNTS_PA YABLE	Check	4/13/2021	CITY OF PVILLE UTIL.	8287	RECONCILED	4/16/2021		539.28
27905	54667	ACCOUNTS_PA YABLE	Check	4/13/2021	WELLS FARGO FINANCIAL	215	RECONCILED	4/19/2021		1,005.09
27920	54668	ACCOUNTS_PA YABLE	Check	4/13/2021	LEASING FSC OF THE WESTERN RESERVE	40583	RECONCILED	4/16/2021		4,199.00
27904	54669	ACCOUNTS_PA YABLE	Check	4/13/2021	MCMMASTER- CARR SUPPLY CO.	1697	RECONCILED	4/13/2021		7,039.45
27907	54670	ACCOUNTS_PA YABLE	Check	4/13/2021		10826	RECONCILED	4/16/2021		56.16

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27921	54671	ACCOUNTS_PA	Check	4/13/2021	PENNCARE	8957	RECONCILED	4/16/2021		\$ 1,096.00
27911	54672	ACCOUNTS_PA	Check	4/13/2021	ALL ELECTRONICS CORP.	13748	RECONCILED	4/22/2021		664.16
27919	54673	ACCOUNTS_PA	Check	4/13/2021	SCREENVISION DIRECT	40250	RECONCILED	4/21/2021		432.00
27924	54674	ACCOUNTS_PA	Check	4/13/2021	21C ADVERTISING	414	RECONCILED	4/16/2021		600.00
27908	54675	ACCOUNTS_PA	Check	4/13/2021	GRAINGER	466	RECONCILED	4/16/2021		250.00
27909	54676	ACCOUNTS_PA	Check	4/13/2021	WOLF CREEK CO	41493	RECONCILED	4/19/2021		430.49
27927	54677	ACCOUNTS_PA	Check	4/13/2021	DISTRIBUTION HENRY F MICHELL CO	42227	RECONCILED	4/19/2021		139.54
27918	54678	ACCOUNTS_PA	Check	4/13/2021	ARC GAS & SUPPLY LLC	42190	RECONCILED	4/16/2021		27.28
27902	54679	ACCOUNTS_PA	Check	4/13/2021	WENDY LAUER	42306	OUTSTANDING			41.88
27912	54680	ACCOUNTS_PA	Check	4/13/2021	GREAT LAKES PUBLISHING COMPANY	10445	RECONCILED	4/15/2021		500.00
27925	54681	ACCOUNTS_PA	Check	4/13/2021	FIRST COMMUNICATI ONS LLC	10610	RECONCILED	4/15/2021		132.70
27916	54682	ACCOUNTS_PA	Check	4/13/2021	SALLY BEAUTY SUPPLY CO.	63	RECONCILED	4/21/2021		855.24
27915	54683	ACCOUNTS_PA	Check	4/13/2021	SALONCENTRI C	13024	RECONCILED	4/19/2021		1,283.58
27922	54684	ACCOUNTS_PA	Check	4/13/2021	GORDON FOOD SERVICE	8479	RECONCILED	4/19/2021		1,095.77
27910	54685	ACCOUNTS_PA	Check	4/13/2021	O'REILLY AUTOMOTIVE, INC	40813	RECONCILED	4/23/2021		1,122.97
27926	54686	ACCOUNTS_PA	Check	4/13/2021	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	4/13/2021		3,511.60
27917	54687	ACCOUNTS_PA	Check	4/13/2021	ELSEVIER	11447	RECONCILED	4/13/2021		494.53
27930	54688	ACCOUNTS_PA	Check	4/13/2021	CRILE ROAD HARDWARE	551	RECONCILED	4/13/2021		411.69
27903	54689	ACCOUNTS_PA	Check	4/13/2021	ADVANCED GAS & WELDING	13407	RECONCILED	4/13/2021		5,563.00
27901	54690	ACCOUNTS_PA	Check	4/13/2021	JOHNSTONE SUPPLY	13078	RECONCILED	4/13/2021		144.31
27923	54691	ACCOUNTS_PA	Check	4/13/2021	CHAGRIN VALLEY AUTO PARTS	240	RECONCILED	4/13/2021		90.45

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27914	54692	ACCOUNTS_PA	YABLE	4/13/2021	NATIONAL HEALTHCARE R ASSOC.	11819	RECONCILED	4/13/2021		\$ 228.00
27928	54693	ACCOUNTS_PA	YABLE	4/13/2021	OHIO SCHOOLS COUNCIL	812	RECONCILED	4/13/2021		3,900.00
27906	54694	ACCOUNTS_PA	YABLE	4/13/2021	POCKET NURSE ENTERPRISES, INC, INC	10331	RECONCILED	4/13/2021		3,120.37
27967	54706	ACCOUNTS_PA	YABLE	4/20/2021	SAM'S CLUB	8469	RECONCILED	4/23/2021		221.62
27971	54707	ACCOUNTS_PA	YABLE	4/20/2021	CAE HEALTHCARE, INC	42206	RECONCILED	4/23/2021		2,319.64
27983	54708	ACCOUNTS_PA	YABLE	4/20/2021	C.W. COURTNEY COMPANY AT&T	41930	RECONCILED	4/23/2021		11,250.00
27958	54709	ACCOUNTS_PA	YABLE	4/20/2021	NEW DAIRY OPCO,	171	RECONCILED	4/26/2021		516.41
27959	54710	ACCOUNTS_PA	YABLE	4/20/2021	FIRST QUALITY POWER PLACE	42186	RECONCILED	4/23/2021		253.30
27956	54711	ACCOUNTS_PA	YABLE	4/20/2021	LEPRO INC	755	RECONCILED	4/23/2021		182.60
27982	54712	ACCOUNTS_PA	YABLE	4/20/2021	GAZETTE NEWSPAPERS	13235	RECONCILED	4/26/2021		13,000.00
27976	54713	ACCOUNTS_PA	YABLE	4/20/2021	CROSSROADS HEALTH	11455	RECONCILED	4/22/2021		175.00
27961	54714	ACCOUNTS_PA	YABLE	4/20/2021	MAJOR WASTE DISPOSAL	7363	RECONCILED	4/23/2021		1,280.00
27970	54715	ACCOUNTS_PA	YABLE	4/20/2021	WASTE MANAGEMENT OF OHIO	570	RECONCILED	4/29/2021		75.00
27990	54716	ACCOUNTS_PA	YABLE	4/20/2021	LAKE CTY DEPT OF JOB & FAMILY WKKY	734	RECONCILED	4/23/2021		244.60
27987	54717	ACCOUNTS_PA	YABLE	4/20/2021	13530 OUTSTANDING					202.99
27965	54718	ACCOUNTS_PA	YABLE	4/20/2021	12341 RECONCILED			4/23/2021		600.00
27962	54719	ACCOUNTS_PA	YABLE	4/20/2021	WEX BANK	41338	RECONCILED	4/26/2021		168.37
27955	54720	ACCOUNTS_PA	YABLE	4/20/2021	SCREENVISION DIRECT	40250	RECONCILED	4/27/2021		192.00
27981	54721	ACCOUNTS_PA	YABLE	4/20/2021	ABM	42305	RECONCILED	4/23/2021		16,724.73
27980	54722	ACCOUNTS_PA	YABLE	4/20/2021	NICHOLS PAPER & SUPPLY, CO	41932	RECONCILED	4/23/2021		331.51
27989	54723	ACCOUNTS_PA	YABLE	4/20/2021	OHIO DEPT OF JOB & FAMILY	1877	RECONCILED	4/23/2021		22.32

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27947	54724	ACCOUNTS_PA	Check	4/20/2021	MCPc	11213	RECONCILED	4/22/2021		\$ 8,716.20
	YABLE									
27973	54725	ACCOUNTS_PA	Check	4/20/2021	LAKE COUNTY SHERIFF'S OFFICE	11385	RECONCILED	4/23/2021		41,740.00
	YABLE									
27964	54726	ACCOUNTS_PA	Check	4/20/2021	PDK INTERNATIONA L./EDUCATORS RISING	42312	RECONCILED	4/27/2021		894.00
	YABLE									
27963	54727	ACCOUNTS_PA	Check	4/20/2021	SPRINT	41733	RECONCILED	4/26/2021		336.66
	YABLE									
27966	54728	ACCOUNTS_PA	Check	4/20/2021	UNIVERSITY HOSPITALS CLEVELAND	42189	RECONCILED	4/30/2021		124.50
	YABLE									
27950	54729	ACCOUNTS_PA	Check	4/20/2021	SHOP SUPPLY & TOOL CO., INC.	7258	RECONCILED	4/21/2021		325.60
	YABLE									
27969	54730	ACCOUNTS_PA	Check	4/20/2021	GRAINGER	466	RECONCILED	4/23/2021		2,385.18
	YABLE									
27979	54731	ACCOUNTS_PA	Check	4/20/2021	SYSCO FOOD SERVICES OF GENERAL PEST CONTROL CO.	8412	RECONCILED	4/22/2021		909.15
	YABLE									
27954	54732	ACCOUNTS_PA	Check	4/20/2021	MUNICIPAL EMERGENCY SERVICES	11210	RECONCILED	4/23/2021		204.75
	YABLE									
27978	54733	ACCOUNTS_PA	Check	4/20/2021	HENRY F MICHELL CO	41310	RECONCILED	4/21/2021		619.18
	YABLE									
27957	54734	ACCOUNTS_PA	Check	4/20/2021	LOWE'S COMPANIES, INC.	42227	RECONCILED	4/26/2021		1,671.37
	YABLE									
27960	54735	ACCOUNTS_PA	Check	4/20/2021	HUNTINGTON NATIONAL BANK	11038	RECONCILED	4/23/2021		1,477.84
	YABLE									
27951	54736	ACCOUNTS_PA	Check	4/20/2021	AT&T	10092	RECONCILED	4/26/2021		6,899.89
	YABLE									
27977	54737	ACCOUNTS_PA	Check	4/20/2021	NORTHEAST BLUEPRINT & SU	41770	RECONCILED	4/26/2021		188.94
	YABLE									
27985	54738	ACCOUNTS_PA	Check	4/20/2021	ILLUMINATING COMPANY	8936	RECONCILED	4/29/2021		1,706.25
	YABLE									
27975	54739	ACCOUNTS_PA	Check	4/20/2021	BENCO DENTAL CO	925	RECONCILED	4/21/2021		1,556.12
	YABLE									
27948	54740	ACCOUNTS_PA	Check	4/20/2021	ADVANCED GAS & WELDING	41892	RECONCILED	4/23/2021		3,830.61
	YABLE									
27972	54741	ACCOUNTS_PA	Check	4/20/2021	FA SOLUTIONS LLC	13407	RECONCILED	4/21/2021		538.90
	YABLE									
27991	54742	ACCOUNTS_PA	Check	4/20/2021	BFG SUPPLY	41342	RECONCILED	4/21/2021		1,809.00
	YABLE									
27974	54743	ACCOUNTS_PA	Check	4/20/2021		1284	RECONCILED	4/21/2021		88.95

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27953	54744	YABLE	ACCOUNTS_PA Check	4/20/2021	CO, LLC	10331	RECONCILED	4/21/2021		\$ 77.46
27986	54745	YABLE	ACCOUNTS_PA Check	4/20/2021	POCKET NURSE ENTERPRISES, INC, INC	12139	RECONCILED	4/21/2021		723.00
27968	54746	YABLE	ACCOUNTS_PA Check	4/20/2021	NCS PEARSON, INC	41193	RECONCILED	4/21/2021		2,978.73
27952	54747	YABLE	ACCOUNTS_PA Check	4/20/2021	ALRO STEEL CORPORATION	12295	RECONCILED	4/21/2021		636.53
27988	54748	YABLE	ACCOUNTS_PA Check	4/20/2021	R.E. MICHEL COMPANY INC	1517	RECONCILED	4/21/2021		34.20
27984	54749	YABLE	ACCOUNTS_PA Check	4/20/2021	MARY ANN KERWOOD	41373	RECONCILED	4/21/2021		155.60
27949	54750	YABLE	ACCOUNTS_PA Check	4/20/2021	BRIAN BONTEMPO	12967	RECONCILED	4/21/2021		98.54
27993	54751	YABLE	ACCOUNTS_PA Check	4/22/2021	DAWN BUBONIC	42210	RECONCILED	4/26/2021		3,727.27
27992	54752	YABLE	ACCOUNTS_PA Check	4/22/2021	BRANDON SAYLES	42315	RECONCILED	4/27/2021		1,072.56
27994	54753	YABLE	ACCOUNTS_PA Check	4/22/2021	COREY PAYERCHIN	499	RECONCILED	4/23/2021		11,264.05
27998	54754	YABLE	ACCOUNTS_PA Check	4/30/2021	AUBURN CAREER CENTER	42311	OUTSTANDING			150.00
27996	54755	YABLE	ACCOUNTS_PA Check	4/30/2021	GREATER CLEVELAND DENTAL SOCIETY	10207	OUTSTANDING			2,958.68
27997	54756	YABLE	ACCOUNTS_PA Check	4/30/2021	HOME DEPOT CREDIT SERVICES CREDIT CARD OPERATION	41906	RECONCILED	4/30/2021		3,141.38
\$ 265,950.19										
Default Payment Type: Electronic										
27945	0	YABLE	ACCOUNTS_PA Electronic	4/23/2021	STATE TEACHERS RETIREMENT MEDICAL MUTUAL OF OHIO	480	RECONCILED	4/24/2021		24,888.88
27999	0	YABLE	ACCOUNTS_PA Electronic	4/30/2021	LAKE COUNTY SCHOOLS COUNCIL	999994	RECONCILED	4/30/2021		2,102.06
27898	0	YABLE	ACCOUNTS_PA Electronic	4/12/2021	BANK ONE/MEMO/FC A	999998	RECONCILED	4/17/2021		106,265.97
27896	0	YABLE	ACCOUNTS_PA Electronic	4/9/2021	SERS	900693	RECONCILED	4/10/2021		23.25
27900	0	YABLE	ACCOUNTS_PA Electronic	4/9/2021	SERS	900926	RECONCILED	4/10/2021		1,062.19

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27894		YABLE								
		0 ACCOUNTS_PA	Electronic	4/9/2021	BANK	900663	RECONCILED	4/10/2021		\$ 3,280.01
		YABLE			ONE/MEMO/ME					
		DICARE			SERS					
27995		0 ACCOUNTS_PA	Electronic	4/23/2021	Workers Comp	900926	RECONCILED	4/24/2021		1,118.07
		YABLE								
27893		0 ACCOUNTS_PA	Electronic	4/9/2021	Workers Comp	900950	RECONCILED	4/10/2021		953.16
		YABLE								
27943		0 ACCOUNTS_PA	Electronic	4/23/2021	Workers Comp	900950	RECONCILED	4/24/2021		896.54
		YABLE								
27944		0 ACCOUNTS_PA	Electronic	4/23/2021	BANK	900663	RECONCILED	4/24/2021		3,103.23
		YABLE			ONE/MEMO/ME					
		DICARE								
27946		0 ACCOUNTS_PA	Electronic	4/23/2021	SCHOOL	7727	RECONCILED	4/24/2021		7,109.75
		YABLE			EMPLOYEES					
		RETIRE.								
27897		0 ACCOUNTS_PA	Electronic	4/9/2021	SCHOOL	7727	RECONCILED	4/10/2021		7,612.15
		YABLE			EMPLOYEES					
		RETIRE.								
27899		0 ACCOUNTS_PA	Electronic	4/12/2021	FLEX SAVE	999992	RECONCILED	4/17/2021		100.00
		YABLE								
27895		0 ACCOUNTS_PA	Electronic	4/9/2021	STATE	480	RECONCILED	4/10/2021		25,739.98
		YABLE			TEACHERS					
		RETIREMENT								
\$ 184,255.24										
\$ 450,205.43										
Type: REFUND										
Default Payment Type: Check										
27886	54659	REFUND	Check	4/5/2021	CARTER SMITH	42213	RECONCILED	4/8/2021		2,115.00
27887	54660	REFUND	Check	4/5/2021	BRANDON SAYLES	42210	RECONCILED	4/8/2021		902.00
27888	54661	REFUND	Check	4/5/2021	ADAM RADWANCKY	42209	RECONCILED	4/8/2021		2,115.00
27889	54662	REFUND	Check	4/5/2021	EDWARD CRAWFORD II	42241	RECONCILED	4/12/2021		917.00
27890	54663	REFUND	Check	4/5/2021	JOSHUA BOUGHTON	42193	RECONCILED	4/12/2021		917.00
27891	54664	REFUND	Check	4/5/2021	BRIAN LOZA	42308	OUTSTANDING			40.00
27931	54695	REFUND	Check	4/16/2021	ZACHARY RUPP	42309	OUTSTANDING			3,179.76
27932	54696	REFUND	Check	4/16/2021	KATHERINE VOLLMAN	42310	RECONCILED	4/21/2021		375.00
27933	54697	REFUND	Check	4/16/2021	JORDAN SMITH	42240	OUTSTANDING			3,147.06
27934	54698	REFUND	Check	4/16/2021	JSHAWN STEWART	42229	RECONCILED	4/20/2021		1,062.00
27935	54699	REFUND	Check	4/16/2021	JACQUELYNN PATROS	42274	OUTSTANDING			345.00

AUBURN VOCATIONAL SCHOOL DISTR Monthly Check Summary

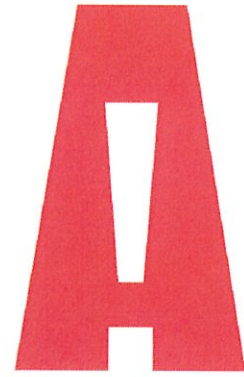
Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
27936	54700 REFUND	Check		4/16/2021	ERIC PAVLISKO	42228	OUTSTANDING			\$ 3,172.00
27937	54701 REFUND	Check		4/16/2021	DEPARTMENT OF VETERANS AFFAIRS	42245	RECONCILED	4/20/2021		3,975.34
27938	54702 REFUND	Check		4/16/2021	CAITLYN KASCASAK	42071	RECONCILED	4/28/2021		508.20
27939	54703 REFUND	Check		4/16/2021	JESSICA MORRISON	42004	RECONCILED	4/19/2021		1,237.81
27940	54704 REFUND	Check		4/16/2021	LEF WILLIAMSON	42231	RECONCILED	4/19/2021		3,172.00
27941	54705 REFUND	Check		4/16/2021	ZORIN ROBERSON	42194	RECONCILED	4/19/2021		1,206.50
PAYROLL										\$ 28,386.67
Type: Default Payment										\$ 28,386.67
27942	0 PAYROLL			4/23/2021	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/24/2021		199,215.05
27892	0 PAYROLL			4/9/2021	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/10/2021		211,800.90
Grand Total										\$ 411,015.95
										\$ 889,608.05

Auburn Career Center
Monthly History Comparison-General Fund
April 30, 2021

	Monthly Comparison				Annual Comparison				83%
	April FY19	April FY20	April FY21	Avg Chg	Actual 2019	Actual 2020	Budget 2021	Remain 2021	
Revenue									
Real Estate	\$ 5,777,537	\$ 6,057,261	\$ 6,279,207		\$ 5,781,135	\$ 6,057,261	\$ 5,981,882	\$ (297,325)	105%
Tangible Personal (PU)	\$ 370,973	\$ 356,021	\$ 368,468		\$ 370,973	\$ 356,021	\$ 356,021	\$ (12,447)	103%
Foundation	\$ 1,958,013	\$ 1,883,004	\$ 1,829,534		\$ 2,328,865	\$ 2,240,061	\$ 2,242,020	\$ 412,486	82%
Homestead & Rollback	\$ 411,172	\$ 427,173	\$ 867,872		\$ 830,183	\$ 847,989	\$ 852,229	\$ (15,643)	102%
Other	\$ 470,110	\$ 452,003	\$ 230,995		\$ 540,961	\$ 616,144	\$ 484,264	\$ 253,269	48%
Subtotal	\$ 8,987,805	\$ 9,175,462	\$ 9,576,076		\$ 9,852,117	\$ 10,117,477	\$ 9,916,416	\$ 340,340	97%
Expense									
Salaries	\$ 3,320,744	\$ 3,450,158	\$ 3,258,211	-0.8%	\$ 4,028,581	\$ 4,114,072	\$ 4,108,605	\$ 850,394	79%
Benefits	\$ 1,478,888	\$ 1,615,354	\$ 1,503,561	1.2%	\$ 1,784,586	\$ 1,877,308	\$ 2,053,017	\$ 549,457	73%
Purchased Services	\$ 1,172,412	\$ 1,211,240	\$ 1,037,393	-5.5%	\$ 1,542,845	\$ 1,507,668	\$ 1,413,848	\$ 376,455	73%
Supplies	\$ 428,847	\$ 498,723	\$ 496,962	8.0%	\$ 492,966	\$ 558,910	\$ 523,722	\$ 26,760	95%
Capital Outlay/Equipment	\$ 230,836	\$ 328,756	\$ 202,901	0.02	\$ 251,690	\$ 327,649	\$ 381,131	\$ 178,230	53%
Other	\$ 131,725	\$ 134,102	\$ 129,916		\$ 133,098	\$ 137,985	\$ 132,602	\$ 2,686	98%
Subtotal	\$ 6,763,452	\$ 7,238,333	\$ 6,628,945		\$ 8,233,766	\$ 8,523,592	\$ 8,612,925	\$ 1,983,981	77%
Revenue/Expense (Operating Balance)	\$2,224,353	\$ 1,937,129	\$2,947,131		\$ 1,618,351	\$1,593,885	\$ 1,303,491		
Other Uses									
Advances Returned	\$ 73,407	\$ 54,637	\$ 229,018		\$ 189,419	\$ 56,816	\$ 234,367		
Advances Out	\$ 132,300	\$ 11,480	\$ 17,819		\$ 178,129	\$ 227,074	\$ 42,000		
Transfers	\$ 426,777	\$ 780,941	\$ 92,799		\$ 1,121,528	\$ 1,422,160	\$ 749,149		
Subtotal	\$ (485,670)	\$ (737,784)	\$ 118,400		\$ (1,110,238)	\$ (1,592,418)	\$ (556,782)		
Beginning Cash	\$ 6,929,417	\$ 8,032,495	\$ 9,490,988		\$ -	\$ 7,687,177	\$ 6,475,523		
Ending Cash	\$ 7,704,625	\$ 7,663,871	\$ 9,541,054		\$ 508,113	\$ 6,475,523	\$ 7,222,232		
Encumbrances	\$ 764,583	\$ 738,308	\$ 798,559		\$ 121,717	\$ 251,671			

This is an unaudited financial report.

**Auburn
Career Center**



Attachment Item #10

Approve Financial Services

PLATTENBURG

Certified Public Accountants

May 18, 2021

Sherry Williamson, Treasurer/Chief Financial Officer
Auburn Career Center
Lake County
8140 Auburn Road
Concord Township, Ohio 44077

Dear Sherry:

This letter will confirm the understanding of our engagement to render GAAP conversion services to the Auburn Career Center (Center) for the year ended June 30, 2021. The nature and extent of our respective responsibilities are understood as follows:

1. Plattenburg, CPAs, will assist the Center with the conversion of the Center's cash basis records to generally accepted accounting principles (GAAP), including:
 - a. Preparation of journal entries needed to convert the Center's cash basis records to generally accepted accounting principles.
 - b. Preparation of supporting workpapers needed to convert the Center's cash basis records to generally accepted accounting principles.
2. It shall be the responsibility of the Center to:
 - a. Direct the engagement and approve engagement results as the journal entries and GAAP workpapers will be solely the responsibility and representation of the Center,
 - b. Provide the detail accounting records required (e.g. capital asset detail records, accounts receivable detail records, etc.),
 - c. Provide detail accounting records according to the timetable of Plattenburg, CPAs and
 - d. Provide the same level of assistance with the GAAP conversion as in prior years
3. It shall be the responsibility of Plattenburg, CPAs to prepare Center's GAAP journal entries and workpapers from detail information provided by the Treasurer.
4. Our fixed fee for these services for June 30, 2021 will be \$9,550.
5. Progress billings will be made monthly and will be payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If additional time is necessary, we will discuss it with you and arrive at a new fee estimate to cover the additional costs.

PLATTENBURG

Certified Public Accountants

6. Additional extended procedures outside the normal scope of this engagement that you may request, if any, will be performed as a separate engagement and covered by a separate agreement. Such work would include, but is not limited to, implementation of new accounting pronouncements, preparation of the SEFA, input and submission procedures related to the Auditor of State's *Hinkle Report Filing System* and any work related to assistance with accounting details, including pension, opeb liabilities and capital assets.

Please indicate your agreement with the arrangements discussed herein by signing and returning this letter. A file copy is enclosed for your convenience.

Sincerely,



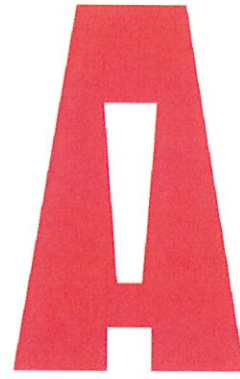
Dave C. Minich, CPA, Partner
Plattensburg, CPAs

Name

Title

Date

**Auburn
Career Center**



Attachment Item #15

*Resolution to Abolish
Positions and Suspend
Contracts – Reduction in
Staff*

**RESOLUTION TO ABOLISH POSITIONS AND SUSPEND CONTRACTS –
REDUCTION IN STAFF**

The Auburn Vocational School District Board of Education (“Board”), Lake County, Ohio, met in open session on June 1, 2021, at the Auburn Career Center Technology Learning Center, 8221 Auburn Road, Concord Township, Ohio 44077, with the following members present:

_____ moved for the adoption of the following resolution:

WHEREAS the Auburn Vocational School District Board of Education (“Board”) adopted Board Policy 3131 (“Reduction in Staff”) pursuant to R.C. 3319.17 (“Reduction in Number of Teachers”).

WHEREAS, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement between the Board and the Career and Technical Association (“Master Agreement”), and applicable laws permit the Board to proceed in achieving a reduction in staff by abolishing positions – in whole and/or part – in accordance with the recommendation of the Superintendent for due and/or just cause including, but not limited to, financial reasons.

WHEREAS, Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws permit the Board to proceed in achieving a reduction in staff by suspending employment contracts – in whole and/or part – in accordance with the recommendation of the Superintendent for due and/or just cause including, but not limited to, financial reasons, after giving preference first, within each applicable teaching field (teaching employees) affected, to employees on continuing contracts.

WHEREAS, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Superintendent recommends that the Board proceed in achieving a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) for due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective July 31, 2021:

One (1) 0.5 ABLE/GED Coordinator – in whole by one hundred percent (100%); and
Employment Contract of Mary Ann Kerwood – in whole by one hundred percent (100%).

Resolution to Abolish Positions and Suspend Employment Contracts – Reduction in Staff

WHEREAS the notice requirements of R.C. 121.22, R.C. 3313.16, and applicable laws were complied with for this board meeting of June 1, 2021.

WHEREAS all formal action of the Board concerning and relating to the adoption of the instant resolution were taken in an open meeting of the Board and all deliberations of the Board that resulted in such formal action were in meetings open to the public in compliance with the law.

NOW THEREFORE BE IT RESOLVED THAT, pursuant to Board Policy 3131, R.C. 3319.17, Article XIV of the Master Agreement, and applicable laws, the Board accepts the recommendation of the Superintendent and hereby achieves a reduction in staff by both (1) abolishing the following position in whole by one hundred percent (100%) and suspending the following employment contracts in whole by one hundred percent (100%) for due and just cause, including financial reasons, after giving preference first, within each applicable teaching field affected, to employees on continuing contracts, effective July 31, 2021:

One (1) 0.5 ABLE/GED Coordinator – in whole by one hundred percent (100%); and
Employment Contract of Mary Ann Kerwood – in whole by one hundred percent (100%).

NOW THEREFORE BE IT FURTHER RESOLVED THAT, this resolution shall be in full force and effect from and immediately upon its adoption by the Board.

_____ seconded adoption of the foregoing resolution with the vote resulting as follows:

The resolution was _____ on June 1, 2021.

Attest: _____
Sherry Williamson, Treasurer/CFO

Erik L. Walter, Board President

CERTIFICATE

The undersigned Treasurer of the Auburn Vocational School District Board of Education hereby certifies that the foregoing is a true and accurate copy of the resolution duly adopted by the Auburn Vocational School District Board of Education on June 1, 2021.

Sherry Williamson, Treasurer/CFO

**Auburn
Career Center**



Attachment Item #18

*Approve 12-Month/260-
Day Receptionist MOU*

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is entered into by and between the Auburn Vocational School District Board of Education (“Board”) and Career & Technical Association (collectively “Parties”) with respect to the salary schedule for the 12-month, 260-day, receptionist position.

1. The Board and Association are parties to a collective bargaining agreement (“CBA”), effective from July 1, 2009 through June 30, 2012, the terms of which are still in effect in accordance with the requirements of R.C. Chapter 4117 and applicable laws.
2. The 12-month, 260-day, receptionist position is an R.C. 3319.081 nonteaching employee position.
3. The CBA including, but not limited to, Article XVIII, Section 18.2, and the Appendices does not reference the salary schedule for the 12-month, 260-day, receptionist position.
4. The Parties have been operating under the following salary schedule for the 12-month, 260-day, receptionist position (“Salary Schedule”) from July 1, 2009 to the present:

12-MONTH, 260-DAY, RECEPTIONIST POSITION SALARY SCHEDULE

Step 0	\$ 25,480.00
Step 1	\$ 25,862.20
Step 2	\$ 26,250.13
Step 3	\$ 26,643.88
Step 4	\$ 27,043.54
Step 5	\$ 27,449.20
Step 6	\$ 27,860.93
Step 7	\$ 28,278.85
Step 8	\$ 28,703.03
Step 9	\$ 29,133.58
Step 10	\$ 29,570.58
Step 11	\$ 30,014.14
Step 12	\$ 30,464.35
Step 13	\$ 30,921.32
Step 14	\$ 31,385.14
Step 15	\$ 31,855.91
Step 16	\$ 32,333.75
Step 17	\$ 32,818.76

Memorandum of Understanding

Step 18	\$ 33,311.04
Step 19	\$ 33,810.70
Step 20	\$ 34,317.87
Step 21	\$ 34,832.63
Step 22	\$ 35,355.12
Step 23	\$ 35,885.45
Step 24	\$ 36,423.73
Step 25	\$ 36,970.09
Step 26	\$ 37,524.64
Step 27	\$ 38,087.51
Step 28	\$ 38,658.82
Step 29	\$ 39,238.70
Step 30	\$ 39,827.28

5. This MOU shall be added to the CBA as an appendix.
6. This MOU shall be filed with the Ohio State Employment Relations Board.
7. Nothing in this MOU shall be construed to constitute past, current, or future practice between the Board, Association, and/or any bargaining unit member, and this MOU is non-precedent setting.
8. The Parties acknowledge that this MOU and the consideration for it involves the resolution of disputed claims and that no presumption or construction shall be made in favor of or against any party based on the authorship of this MOU.
9. The Parties affirm that the only consideration for signing this MOU are the terms stated above; that no other promises or agreements of any kind have been made to cause the Parties to execute this MOU; that the Parties fully understand the meaning and intent of this MOU, including, but not limited to, its final and binding effect; and that the Parties executed this MOU freely and voluntarily, after the opportunity for explanation, review, and approval by legal counsel.
10. This MOU may be executed in counterparts, each of which shall be an original, but all of which together shall constitute but one and the same instrument. Delivery of an executed counterpart of a signature page of this MOU by electronic means shall be effective the same as the delivery of a manually executed counterpart.
11. Any person signing this MOU for a party represents and warrants that such person has the express authority to sign this MOU for that party and to bind that party to this MOU. Any person signing this MOU further agrees to hold the opposing party harmless for any costs or consequences of the absence of actual authority to sign this MOU.

Memorandum of Understanding

12. THIS MOU HAS BEEN ENTERED INTO FOLLOWING OPPORTUNITY FOR FULL DISCUSSION, DISCLOSURE, AND CONSULTATION WITH LEGAL COUNSEL. AS A RESULT OF A FULL UNDERSTANDING OF THE CONTENTS OF THIS MOU, THE PARTIES VOLUNTARILY AND WITHOUT DURESS ENTER INTO THIS MOU.

FOR CAREER & TECHNICAL ASSOCIATION:

Bob Hill, Association President

Date

FOR AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

Erik L. Walter, Board President*

Date

Dr. Brian Bontempo, Superintendent*

Date

Sherry Williamson, Treasurer*

Date

*This Agreement has no legal effect absent Board action.
Board Resolution No. _____

**Auburn
Career Center**



Attachment Item #19

*Approve Revisions of Back
to School Plan*

Back to School Plan

**Auburn
Career Center**



2020-2021

- ❖ Auburn Vocational Board of Education Approved 7/14/2020
- ❖ Auburn Vocational Board of Education Approved Revisions 8/4/2020
- ❖ Auburn Vocational Board of Education Approved Revisions 9/1/2020
- ❖ Auburn Vocational Board of Education Approved Revisions 10/6/2020
- ❖ Auburn Vocational Board of Education Approved Revisions 11/5/2020
- ❖ Auburn Vocational Board of Education Approved Revisions 1/12/2021
- ❖ Auburn Vocational Board of Education Approved Revisions 3/2/2021
- ❖ Revisions to be approved next board meeting 6/1/2021

This plan provides the basis for a systematic resumption of classes at the Auburn Career Center in response to the nationwide COVID-19 pandemic. It identifies the responsibilities, functions, operational guidelines and working relationships of staff, governmental entities, private support groups and individual citizens involved in its creation and implementation.

The plan closely adheres to the Health and Safety Guidance for Ohio K-12 Schools that was released by the State of Ohio on July 2, 2020 and, where applicable, follows guiding principles set forth in the National Incident Management System (NIMS). It is based on the knowledge that incidents are best handled at the lowest jurisdictional level while utilizing a “Whole Community” approach in plan development and implementation.

PURPOSE AND SCOPE

A. Purpose

To provide a framework for Auburn Career Center to reopen school buildings while also helping its students and staff reduce the risk of exposure and prevent the spread of COVID-19 in their communities.

Included are guidance and best practices for:

- Assessing symptoms
- Increased sanitation
- Social distancing
- Face coverings
- Risk assessment and mitigation

It should be noted that Prevention strategies detailed in the plan should be layered on one another and used at the same time. No single strategy is sufficient. Any signs of a cluster of new cases in the school or the local community should result in a re-evaluation of mitigation strategies.

B. Scope

This plan identifies the essential functions required to safely resume classes at the Auburn Career Center and applies to all students, staff and visitors entering the facility.

SITUATION AND ASSUMPTIONS

A. Situation

1. Auburn Career Center is a Public High School Career Center and Ohio Technical College located in Concord Township, Ohio that serves 6 school districts in Lake County, 4 school districts in Geauga County and other students.

2. Approximately 25% of Ohio's secondary students participate in career-technical education programs.
3. On March 13, 2020, President Trump declared a national emergency related to the worldwide COVID-19 pandemic.
4. Epidemic was identified as a potential hazard vulnerability to Lake County in its 2016 Multi-Jurisdictional Hazard Mitigation Plan.
5. Active cases of COVID-19, some resulting in death, have occurred in Lake County.
6. The Department of Health and Human Services (HHS) has been designated as the federal lead agency involved in the nation's COVID-19 response. The Ohio Department of Health and Lake County General Health District have been designated as the lead agencies for local direction and planning guidance.

B. Assumptions

1. As schools start to reopen, the health and safety of students, staff, and volunteers is paramount.
2. We are now at the highest level of community spread since the COVID-19 pandemic began. It transmits quickly and having students gather in classrooms again involves inherent risk for students and staff.
3. While the science about COVID-19 is evolving, it will be important to remain vigilant and nimble to respond to new developments.
4. Continuing to keep children physically out of school could have long-term detrimental effects on academic progress, mental and emotional well-being and behavior according to recent studies and the American Academy of Pediatrics.
5. Students in career-technical education programs are given real-world examples to help them make connections to what they learn in academic classes and are provided the opportunity to work in a team which is a crucial element of any career. Our plan requires traditional attendance and students present in the building when school is in session.
6. There will be changes to how children will be transported to and from school and what the typical school day will look like. These adaptations are critically important to ensuring that children are able to return to school safely.

PLAN IMPLEMENTATION

- A. In order to ensure the health and safety of students, staff and visitors returning to the Auburn Career Center in the Fall, mitigation strategies that cross-cut various operational areas will be developed, implemented, and updated as needed. These strategies will closely adhere to the Health and Safety Guidance for Ohio K-12 Schools released by the State of Ohio on July 2, 2020.
- B. All strategies employed will be distributed and made available based on the input of stakeholders and the application and guidance from the Ohio Department of Health and Lake County General Health District.
- C. COVID-19 cases that are identified during the 2020-2021 school year will be quickly addressed and properly managed to limit exposure.
- D. The Auburn Career Center Administrators listed below are responsible for answering questions and providing information to school staff and families regarding COVID-19. Please refer to the Auburn Career Center website COVID-19 page for updates.

Dr. Brian Bontempo	Superintendent	440.358.8011
Ms. Sherry Williamson	Treasurer	440.358.8006
Mr. Jeff Slavkovsky	Executive Director of CTE	440.358.8033
Mr. Chris Mitchell	Director of High School	440.357.7542 x8060
Ms. Dee Stark	Director of Curriculum & Instruction	440.358.8030
Ms. Michelle Rodewald	Director of Adult Ed. & Business Partnerships	440.357.7542 x8159
Mr. David Cowen	Coordinator of Internships & Adult Programs	440.358.8028

The Auburn Career Center (ACC) has spent significant time leveraging intellectual resources and local, state, and national talent to build a program to meet the response to the requirements of a safe restart to the 2020-2021 school year. We continue to focus on the safety, social emotional as well as academic plans for all staff and students. This initial document is intended to respond to the safety requirements of the Lake County General Health District (LCGHD) as an extension of the Ohio Department of Health. Additional guidance has been considered from the Reset and Restart for Career & Technical Education and the COVID-19 Health & Prevention provided for Ohio K-12 Schools.

The Auburn Career Center in May 2020 established sub committees comprised of teachers, school counselors, a school board member, support staff and administrators to provide input to Back to School plans for Auburn Career Center. The sub committees comprised of facilities, wellness, instruction, communications, equity & service, non-instructional and human resources. Following the creation of the initial plan and walk through of the building in June 2020 with the Lake County General Health District, the Auburn Career Center Board provided input and support for the Back to School plan. Focus groups of administrators, teachers and staff, parents and students will provide input to the plan over several meetings throughout July and August 2020.

The Auburn Career Center will review these practices and hold review sessions with the Lake County General Health District. The intention of the reviews is to improve the protocols based on previous experiences and changes to the guidance from the Lake County General Health District. This document serves as the working document for both the High School and Adult programming of the Auburn Career Center.


The Superintendent has authority to modify from time to time to respond to new mandates or unique situations not addressed in the current plan and will seek Board approval and Lake County General Health District approval at the next regularly scheduled meeting.

1. Vigilantly Assess for Symptoms

- a. Staff and students conduct personal daily health checks prior to going to school which should include taking their temperature and assessing their symptoms. Anyone with symptoms (described below) or a temperature above 100.4°F should stay home.
- b. COVID-19 Symptoms -Help prevent the spread of COVID-19

You may have COVID-19 if you experience one or more of the following:

- Fever or chills
- Cough
- Shaking or exaggerated shivering
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- Loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea



Symptoms range from mild to severe and may appear two to 14 days after exposure to the virus.

- c. If a student, staff, or volunteer begins to show symptoms or has a temperature above 100.4°F while at school, they must immediately be separated from other students, staff, or volunteers, given a face covering, and monitored by a staff member wearing appropriate personal protective equipment (PPE) and maintaining physical distance when possible. A specific and private location has been identified for temporary quarantine for the separated individual until arrangements are secured for the pick-up of the individual.
- d. School personnel will refer those displaying symptoms of COVID-19 to the Lake County General Health District. The Lake County General Health District will be contacted in the case of the positive or suspected COVID-19 cases in a school building. The Lake County General Health District will help to identify potentially infected or exposed individuals and assist with appropriate notifications and guidance to the Auburn Career Center.
- e. We will monitor daily absences of students and staff for trends. Staff and students who have suspected or confirmed COVID-19 cannot return to school until they are released by the Lake County General Health District.
- f. We will communicate to parents/guardian with written notification of a positive test or case of a student, teacher, staff member, or coach who may have shared a classroom space and/or participated in a school activity with your child during the COVID-19 infectious period. In addition, we will also notify the Auburn School Community of a positive test or case.

Example of a communication to school community in the event of a positive test by student or staff:

A student (or staff member) at the Auburn Career Center tested positive for COVID-19 and the Lake County General Health District (LCGHD) has been made aware, as is required, and is advising us during this process. If anyone is thought to be exposed, their name, address and phone number has been shared with the LCGHD, and they will be in direct contact with you. If you have any specific questions, please contact the LCGHD at 440.350.2188.

Example of a Communication to parent/guardian of a positive test or case of school classroom space:

The Auburn Career Center is providing you as the parent/guardian, with written notification of a positive test or case of a student, teacher, staff member, or coach who may have share a classroom space and/or participated in a school activity with your child during COVID-19 infectious period.

2. Wash and Sanitize Hands to Prevent Spread

a. Hand washing and sanitizing are important tools in preventing the spread of COVID-19 by killing the virus. (See 2B) Students and staff should practice frequent handwashing for at least 20 seconds when hands are dirty, before and after eating, and after using the restroom. Additionally, staff and students should avoid touching their mouths, noses, and eyes since the virus easily enters the body through these membranes.

b. STOP GERMS WASH YOUR HANDS

Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.

Lather your hands by rubbing them together with the soap. Be sure to lather the backs of your hands, between your fingers, and under your nails.

Scrub your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.

Rinse hands well under clean, running water.

Dry hands using a clean towel or air dry them.

- c. All employees, students, and staff are required to wash their hands, using the 20 second washing protocol, upon entering their work or learning space. Sanitizing stations (at least 60% to 95% alcohol based) will be available in any work or learning area that does not have a sink.
- d. Sanitizing stations will be available (at least 60% to 95% alcohol based) in every hallway and in multiple locations.
- e. We will have industry specific gloves for all staff and students in order to create a barrier from potential hazards.
- f. Students, teachers, staff and visitors are encouraged to cover coughs and sneezes with a tissue and, if not available covered in their elbows. Used tissues should be thrown in the trash, hands should be washed immediately with soap and water for at least 20 seconds, or hand sanitizer should be used.



3. Thoroughly Clean and Sanitize School Environment to Limit Spread on Shared Surfaces

- a. We will clean surfaces as frequently as possible, paying close attention to high touch areas and shared materials, and make sanitation wipes or disinfectants available in each room and common space.
- b. High touch areas throughout the school will be cleaned each day taking into consideration student transition times.
- c. Students will be asked to clean their personal learning space before leaving each day.
- d. A sanitizing schedule will be documented and will include cleaning each night in each building that the building is in use.
- e. Doors, where possible, will be left open and only closed to allow for required privacy or quiet environment.
- f. Regular review of the school building ventilation system will be conducted.
- g. Students will use their own tools whenever possible, when working in the lab.
- h. When using district owned tools or equipment, gloves (barriers) and cleaning requirements that are specified by your instructor and meet the industry specific standards, will be required.
- i. When the industry specific hands-on learning is to take place, the specific mandates for each industry sector in the Reset and Restart for Career & Technical Education will be followed.
- j. We will follow Lake County General Health District Guidelines for cleaning and sanitizing should an exposure take place.
- k. To maintain water system safety, recommended CDC guidance will be followed in portions of the facility that could remain unused for extended periods.
- l. A health committee comprised of employees will meet regularly to share observations and offer suggestions for health and safety in the school.

4. Practice Social Distancing

- a. Staff and students will, when possible, maintain 6-foot social distance, in all school environments, including classrooms, hallways, restrooms, cafeteria, drop-off and pick-up locations, and anytime outdoors on school property.
- b. All offices, work areas, learning spaces, and other rooms will follow the 6 ft. social distancing guidelines and will use a minimum of 36 sq. foot of space per person for the purpose of calculating social distancing capacity.
- c. All offices, work areas, learning spaces, and other rooms will have signage by the entranceway identifying social distancing capacity as well as responsible person(s) for maintaining social distance protocols for the room.
- d. Barriers such as plexi glass walls will be located at secretary work stations or other work locations as needed.
- e. All visits to restrooms, offices, etc. must follow posted signage and markings to maintain social distance.
- f. We will reinforce distancing with visual cues such as floor markings and signs.
- g. We will coordinate drop off time with affiliate districts to ensure that congregation time is minimized.
- h. Specific drop off and entrance locations will be established for students dropped off by bus in proximity to their classrooms for morning classes. During mid-day runs that pick up morning students and drop off afternoon students, a different system will be implemented. Morning students will exit specific doors and afternoon students will enter other specifically assigned doors. The location of these specifically assigned doors will ensure one-way traffic with the intention of eliminating congregating. Afternoon students will be assigned specific exit doors.
- i. Students that are driving to school will be assigned a specific entrance/exit door.
- j. Students are assigned classroom seats and, wherever possible, they are assigned for the first students in the classroom to be furthest from the classroom door.
- k. All learning spaces will have seating charts and maintained by the responsible person for the room.
- l. Back-up locations for classrooms have been identified.

- m. Restrooms will be used in the classroom or to the closest in proximity and assigned accordingly. All visits to restrooms, offices, etc. must follow posted signage and markings to maintain social distance.
- n. Waiting in the restroom is not permitted.
- o. No in school visitors, customer service, and field trips will be scheduled. Any exception requires permission of administration and will require temperature checks for any non-employee and must follow current Ohio Law.
- p. A secured and monitored unique location has been identified for any sick person to wait until arrangements have been made for the person to be picked up.
- q. Every classroom/lab/and lunch period will have assigned seats. This aids in contact tracing if necessary and may significantly reduce quarantines as a result of the ability to confirm student seating.
- r. Lunches will be structured and assigned seats will be mandatory. All lunch periods will follow the room limitations for social distancing and seating will be clearly marked to show available seating. Students will sit in assigned seats with their program classmates. Pick up for lunches and alternative lunch locations and times have been established to ensure adequate time for lunches as well as required social distancing. Breakfast distribution and classroom delivery will be coordinated in conjunction with the drop off schedule for each morning.
- s. Lunch will be offered in a prepackaged "to-go" type container. Any special breakfast or lunch arrangements will be coordinated to meet a specific student need.
- t. Back-up and additional locations have been identified for lunch.
- u. Every classroom/lab will be assigned a specific entrance and exit to the building to ensure social distancing and reduce congregations.
- v. Students and staff are encouraged to bring their own water bottles as all traditional water fountains are shut down.
- w. Students that arrive late are required to enter the main front doors, maintain social distancing, have temperature taken, and use the attendance kiosk to sign in.
- x. If an employee is required to attend a face-to-face meeting off campus as a function of their job, written permission must be granted by an administrator.
- y. Upon approval of Superintendent or designee, programs may begin specified and approved contactless customer service effective approximately March 1, 2021.

z. Effective April 1, 2021:

1. Authorize the Superintendent to allow recruiting events for potential students and families to enter Auburn Career Center buildings, all related programming must adhere to room capacity guidelines and any other guidelines per the Back to School plan. Plans must be approved by Superintendent or designee.
2. Authorize Auburn Career Center employees to enter affiliate district buildings for recruiting purposes. Visits must be approved by Superintendent or designee and affiliate district.
3. Authorize the Superintendent to allow student(s) and staff of student organizations (CSTO's) the ability to travel off site for competitions. All travel plans must be approved by Superintendent or designee.
4. Authorize the Superintendent to allow staff to attend out of district professional development. All travel plans must be approved by the Superintendent or designee.

aa. Effective June 2, 2021:

In accordance with ODE Reset and Restart Education: American Rescue Plan- Safe Return to In-person Instruction and Continuity of Services Plans. The Auburn Career Center continues to consider key prevention and mitigation strategies defined in guidelines from the CDC, Lake County Health Department, Ohio Department of Education, Ohio Department of Health, and industry standards programs that we operate to serve the industries in our region of Ohio.

ab. Effective June 2, 2021:

Permission to host Professional Development events in the Technology Learning Center effective June 2, 2021. All Professional Development events must be approved by an Auburn Career Center Administrator.

ac. Effective June 2, 2021:

Adult students, all guests, and employees are to follow a "mask optional" guidance while on the Auburn Career Center campus. Specific guidance on High School protocols for the 2021-2022 will be developed as information is made available.

ad. Effective July 2, 2021:

The Auburn Career Center Board of Education will return to on campus Board meetings.

Face Coverings Policy

This face covering policy is established because of the importance of face masks in slowing the spread of COVID-19 and after considering all the available science. Recognizing that available scientific information, local needs, and laws may change at any moment, the Board authorizes the Superintendent to unilaterally review and adjust the instant face covering policy in consultation with the appropriate officials. At no time, shall this policy require a standard that is less than required by law.

FACE MASKS

Face masks should cover both the mouth and nose to maximize effectiveness.

Additional Ohio Department of Health guidance on face coverings in general and on face coverings for children and can be found on coronavirus.ohio.gov.

FACE SHIELDS

Face shields that wrap around the face and extend below the chin can be considered as an alternative where cloth face coverings would hinder the learning process. Some situations where face shields would be useful include:

- When interacting with students, such as those with disabilities, where communication could be impacted;
- When interacting with English-language learners or when teaching a foreign language;
- Settings where cloth masks might present a safety hazard (i.e. science labs); and
- For individuals who have difficulty wearing a cloth face covering.

SCHOOL STAFF, STUDENTS, VOLUNTEERS, AND GUESTS MUST WEAR MASKS

All school staff, students, volunteers, and guests must wear face coverings unless exempted by law. Such exemptions may include:

- Facial coverings in the school setting are prohibited by law or regulation;
- Facial coverings are in violation of documented industry standards;
- Facial coverings are not advisable for health reasons;
- Facial coverings are in violation of the school's documented safety policies;
- Facial coverings are not required when the staff works alone in an assigned work area; and/or
- There is a functional (practical) reason for a staff member or volunteer to not to wear a facial covering in the workplace.

Individuals who are not required to wear face coverings must provide written justification to the Board explaining why the individual is not required to wear a facial covering in the school. At minimum, facial coverings (masks) should be cloth/fabric and cover an individual's nose, mouth, and chin.

School nurses or staff who care for individuals with symptoms must use appropriate personal protective equipment, provided by the school, in accordance with Occupational Safety and Health Administration standards.

Nothing in this policy shall supersede the minimum requirements set forth by law.

5. Educational Consideration Plans

- a. Every program will be prepared for a virtual classroom in the event that a shutdown is required. Each teacher is prepared for that event and will review those requirements in the event of virtual classroom situation with all students on the first day of school. In the event of virtual class time students will be required to be in “attendance” each day at the regularly scheduled time of day. This is critical for the coordination of scheduling with the student home district as well as our IT department planning and for the scheduling of teacher time.
- b. We will maintain a communication system for staff and students to reach out for any social, emotional need as well as a referral system should they recognize anyone in need of assistance.
- c. We are working to identify the training needs for staff and students and will utilize the additional time for staff during our professional development days as well as training for students on the first days of school and orientation night on any protocol for daily school operations, virtual classroom options and PPE usage.
- d. The Auburn Career Center will follow the Reset and Restart for Career & Technical Education document that makes industry recommendations for safety, licensure, credentials and other Career & Technical Education specific items. Please refer to that document for details.
- e. Teachers have been equipped with various instructional tools including video type cameras (tripods, monitors and other like equipment) that will be supported with live streaming or similar content. The video can also be uploaded to our learning management system, Schoology, for student review. This enhancement offers a great option for any student that is absent from school.
- f. Teachers also have requested unique supplies/equipment for student home use if necessary. The IT department is working toward a virtual personal network VPN that will allow teachers and students access to their computer remotely and utilize the high power software and hardware we have available. If the VPN is not available, staff and students will be equipped with a best available option with consideration of cost should a virtual environment be necessary and as needed.
- g. Each program teacher will review their face to face plans and their virtual plans with an administrator to ensure a process is in place for deploying equipment and supplies if necessary.
- h. Virtual Plans as per HB164, will also serve as a remote learning plan in the event that shut downs are mandated. The Board approved virtual plan has been submitted to the Ohio Department of Education and is available on their website as well as Auburn Career Center’s COVID-19 page. The plans consider two main options:
 1. Teachers will teach virtually from their classroom/lab using equipment.
 2. Teachers will teach virtually from home using the best resources available.

We recognize that as with any plan we cannot consider every scenario, therefore the Superintendent has the authority to modify this plan in order to respond to new mandates or unique situations. We will remain flexible and supportive at all times. We encourage all staff and students to contact the school for any academic, IT, or social emotional needs at any time.